

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in St Bartholomews Primary School, Strawberry Lane, Armley LS12 1SF  
on  
Wednesday, 18th December, 2013 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

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**Agenda compiled by:  
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**West North West Area Leader:  
Jane Maxwell  
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# A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 6TH NOVEMBER 2013</b></p> <p>To confirm as a correct record the minutes of the meeting held on 6<sup>th</sup> November 2013.</p>	1 - 8
8			<p><b>MATTERS ARISING</b></p> <p>To consider any matters arising from the minutes.</p>	9 - 10

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9	<b>Armley Bramley &amp; Stanningley</b>		<p><b>AREA PANEL MINUTES - 7TH OCTOBER 2013</b></p> <p>To receive the minutes of the Inner West Area Panel meeting held on 7<sup>th</sup> October 2013.</p>	11 - 20
10			<p><b>MINUTES - AREA CHAIRS FORUM - 4TH OCTOBER 2013</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held on 4<sup>th</sup> October 2013.</p>	21 - 26
11			<p><b>COMMUNITY FORUM MINUTES</b></p> <p>To receive the minutes of the Armley Community Forum meeting held on 19<sup>th</sup> November 2013.</p> <p>(Copy attached)</p>	27 - 30
12			<p><b>HOUSING IN INNER WEST</b></p> <p>To consider the following three reports relating to housing issues in the Inner West area.</p> <ul style="list-style-type: none"> <li>a) Housing Leeds involvement in Area Committees – To outline how Housing Leeds contributes to the place agenda and to explore ways of making that contribution as meaningful and productive as possible.</li> <li>b) Housing Leeds – Housing Service Review Update – To update Members on the progress of the service integration back into Council control within the Housing and Environment Directorate</li> <li>c) Private Rented Sector Service - Summarises the role of the Council’s Private Rented Sector Service, and outlines its current priorities around improving Private Sector housing, reducing the number of empty properties and increasing membership of the Landlord Accreditation Scheme.</li> </ul> <p>(Copies attached)</p>	31 - 66

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13	Armley Bramley Stanningley		<p><b>ANNUAL COMMUNITY SAFETY REPORT</b></p> <p>To receive the report of the Director of Environment and Neighbourhoods to provide Members with details of the community safety activity undertaken during the last 12 months. The report also provides details of crime data, making comparisons with previous years.</p> <p>(Copy attached)</p>	67 - 88
14	Armley Bramley & Stanningley		<p><b>ENVIRONMENTAL SERVICES UPDATE REPORT</b></p> <p>To receive the report of the Director of Environment and Neighbourhoods this report will provide an update on performance against the Service Level Agreement (SLA) between West Leeds (Inner) Area Committee and the West North-West Environmental Locality Team.</p> <p>A detailed report will be circulated as a supplementary item before the area committee meeting on 18th December, 2013.</p>	89 - 90
15			<p><b>PARKS AND COUNTRYSIDE ANNUAL REPORT</b></p> <p>To receive a report of the Director of Environment and Housing providing Members with the annual update for the service.</p> <p>A detailed report will be circulated as a late item before the area committee meeting on 18th December, 2013.</p>	
16	Armley Bramley & Stanningley		<p><b>WELLBEING FUND UPDATE REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) to advise the Area Committee on the current position of the West Inner Area Committee wellbeing revenue and capital budget 2013/14. The report also provides Members with the position statement on small grants and skips budgets and asks the Area Committee to consider proposals for new Wellbeing projects.</p> <p>(Copy attached)</p>	91 - 108